

CITY OF
savannah

PURCHASING DEPARTMENT

NOTICE OF AWARD

April 9, 2010

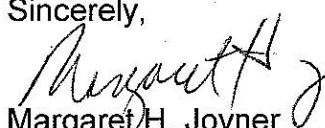
Hendrix Machinery, Inc.
1725 Old Dean Forest Road
Pooler, GA 31322

Subject: Kubota and Other Tractor Parts – Annual Contract – Bid No. 10.015

Gentlemen:

This is notification that you were the successful bidder for furnishing Kubota and other tractor parts to the City of Savannah for the period April 9, 2010 – April 9, 2011. All items and conditions as set forth in Bid Proposal No. 10.015 will apply.

Sincerely,


Margaret H. Joyner
Purchasing Director

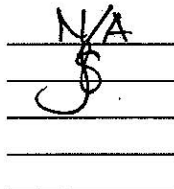
MHJ:jch

c: Alvin Brown
Bid File

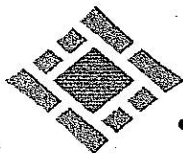
**THIS IS NOT
AN ORDER**

Reviewed For:

Insurance Requirements
Price Lists
Bonds
CCS/Pdcox
W-9



AWARD
DATE 4/12/10
SIGNATURE [Signature]
PURCHASING DIRECTOR



CITY OF
Savannah

PURCHASING DEPARTMENT

DATE: February 2, 2010
TO: All Prospective Bidders
SUBJECT: Addendum #1 – 10.015 Kubota and Other Tractor Parts – Annual Contract
FROM: Shawana M. Jennings
City of Savannah
Purchasing Department
P.O. Box 1027
Savannah, GA 31402
Phone: (912) 651-6424
FAX: (912) 651-6855

The bid opening date remains Tuesday, February 9, 2010 at 1:30 P.M.
Please note the following changes to the above bid which was originally bid 10.015.

<u>Page 12</u>	<u>Change From</u>	<u>Change To</u>
Item 1	Ford Tractor Parts	Holland parts
	<u>Add</u>	
Item 5	John Deer Tractor Parts	

In order to constitute a complete bid response, you must acknowledge receipt of this addendum either on the bid proposal page or by submitting a copy of this addendum with your bid. For your convenience, a revised page 12-13 is included with this addendum for submission.

We appreciate your interest in doing business with the City of Savannah and hope that you will respond to this solicitation.

Sincerely,

[Signature]
Margaret H. Joyner
Purchasing Director

BID PROPOSAL FORM

(SUBMIT AS THE COVER SHEET)
(SUBMIT A MINIMUM OF TWO COPIES)

City of Savannah Purchasing Dept
3rd Floor, City Hall
P. O. Box 1027
Savannah, Georgia 31402
ATTN: Purchasing Director

BID NUMBER: 10.015

Business Location: (Check One)

☐ Chatham County
☐ City of Savannah
☐ Other

Name of Bidder: Hendrix MachineryStreet Address: 1725 Old Dean Forest RdCity, State, Zip Code: Pooler, GA 31322Phone: 912-964-7790 Fax: 912-964-7793Email: Parts@Hendrixmachinery.com

DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA?
(CHECK ONE) YES: ☒ NO: ☐

FROM WHAT CITY/COUNTY Chatham Co / SAVANNAH
TAX CERTIFICATE # 025-248824 FED TAX ID #: 58-1493549

INDICATE LEGAL FORM OF OWNERSHIP OF BIDDER (STATISTICAL PURPOSES ONLY):
CHECK ONE: ☒ CORPORATION ☐ PARTNERSHIP
☐ INDIVIDUAL ☐ OTHER (SPECIFY: _____)

INDICATE OWNERSHIP STATUS OF BIDDER
(CHECK ONE):

☒ NON-MINORITY OWNED ☐ ASIAN AMERICAN
☐ AFRICAN AMERICAN ☐ AMERICAN INDIAN
☐ HISPANIC ☐ OTHER MINORITY (describe) _____
☐ WOMAN (non-minority)

Do you plan to subcontract any portion of this project? Yes _____ No ☒
If yes, please complete the attached schedule of MWBE participation. Also complete the schedule if you will be using any MWBE suppliers.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS:

BID PROPOSAL FORM

(SUBMIT AS THE COVER SHEET)
(SUBMIT A MINIMUM OF TWO COPIES)

City of Savannah Purchasing Dept
3rd Floor, City Hall
P. O. Box 1027
Savannah, Georgia 31402
ATTN: Purchasing Director

BID NUMBER: 10.015

Business Location: (Check One)

☒ Chatham County
☐ City of Savannah
☐ Other

Name of Bidder: Hendrix Machinery
Street Address: 1725 Old Dean Forrest Rd
City, State, Zip Code: Pooler, GA 31322
Phone: 912-964-7790 Fax: 912-964-7793
Email: Parts @ Hendrixmachinery.com

DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA?
(CHECK ONE) YES: ☒ NO: ☐

FROM WHAT CITY/COUNTY Chatham Co / SAVANNAH
TAX CERTIFICATE #: 025-248824 FED TAX ID #: 58-1493549

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CHECK ONE: ☒ CORPORATION ☐ PARTNERSHIP
☐ INDIVIDUAL ☐ OTHER (SPECIFY: _____)

INDICATE OWNERSHIP STATUS OF BIDDER
(CHECK ONE):

☒ NON-MINORITY OWNED ☐ ASIAN AMERICAN
☐ AFRICAN AMERICAN ☐ AMERICAN INDIAN
☐ HISPANIC ☐ OTHER MINORITY (describe) _____
☐ WOMAN (non-minority)

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ITEM NO	DESCRIPTION	ESTIMATED DOLLAR VOLUME	% DISCOUNT	TOTAL
1	FORD TRACTOR PARTS	\$3,500.00		3500.00
2	MASSEY FERGUSON TRACTOR PARTS	\$2,000.00		2000.00
3	ALAMAO MOWER PARTS	\$2,500.00		2500.00
4	KUBOTA MOWER PARTS	\$15,000.00		15,000.00
5	JOHN DEER TRACTOR PARTS	\$10,000.00		10,000.00

TOTAL BID \$ 33000.00

PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS
(Minimum of 10 working days must be allowed
for discount to be considered in bid award)

___ Less ___ % ___ Days Prompt Payment Discount (if offered)

☒ Net - 30 Days (no discount offered)

()

- 0 -

TOTAL NET BID

\$ 33000.00TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER: 1-3 DAYS

CONFIRM RECEIPT OF ANY ADDENDA ISSUED FOR THIS BID:

ADDENDUM #1- 10,015#DATE 2/2/10

I certify this Bid complies with the General and Specific Specifications and Conditions
issued by the City except as clearly marked in the attached copy.

Bruce R Burns
Please Print Name

Bruce R Burns
Authorization Signature

2/8/10
Date

EXCEPTION SHEET

If the commodity(ies) and/or services proposed in the response to this bid is in anyway different from that contained in this proposal or bid, the bidder is responsible to clearly identify by specification section number, all such differences in the space provided below. Otherwise, it will be assumed that bidder's offer is in total compliance with all aspects of the proposal or bid.

Below are the exceptions to the stated specifications:

2/8/10
Date

Bruce R. Bunn
Signature
Hendrix Machinery
Company
PARTS ASSISTANT
Title

BID PROPOSAL FORM

(SUBMIT AS THE COVER SHEET)
(SUBMIT A MINIMUM OF TWO COPIES)

City of Savannah Purchasing Dept
3rd Floor, City Hall
P. O. Box 1027
Savannah, Georgia 31402
ATTN: Purchasing Director

BID NUMBER: 10.015

Business Location: (Check One)
☒ Chatham County
☐ City of Savannah
☐ Other

Name of Bidder: HENDER MACHINERY
Street Address: 1725 OLD DEAN FOREST RD.
City, State, Zip Code: POOLER GA 31322
Phone: 912 964 7790 Fax: 912 965-0871
Email: PARTS@HENDER MACHINERY.COM

DO YOU HAVE A BUSINESS TAX CERTIFICATE ISSUED IN THE STATE OF GEORGIA?
(CHECK ONE) YES: ☒ NO: ☐

FROM WHAT CITY/COUNTY SAVANNAH, CHATHAM
TAX CERTIFICATE #: 025-249824 FED TAX ID #: 58-1493549

INDICATE LEGAL FORM OF OWNERSHIP OF BIDDER (STATISTICAL PURPOSES ONLY):
CHECK ONE: ☒ CORPORATION ☐ PARTNERSHIP
☐ INDIVIDUAL ☐ OTHER (SPECIFY: _____)

INDICATE OWNERSHIP STATUS OF BIDDER
(CHECK ONE):

☒ NON-MINORITY OWNED ☐ ASIAN AMERICAN
☐ AFRICAN AMERICAN ☐ AMERICAN INDIAN
☐ HISPANIC ☐ OTHER MINORITY (describe) _____
☐ WOMAN (non-minority)

Do you plan to subcontract any portion of this project? Yes ☐ No ☒
If yes, please complete the attached schedule of MWBE participation. Also complete the schedule if you will be using any MWBE suppliers.

THE UNDERSIGNED PROPOSES TO FURNISH THE FOLLOWING ITEMS IN STRICT CONFORMANCE TO THE BID SPECIFICATIONS AND BID INVITATION ISSUED BY THE CITY OF SAVANNAH FOR THIS BID. ANY EXCEPTIONS ARE CLEARLY MARKED IN THE ATTACHED COPY OF BID SPECIFICATIONS:

ITEM NO	DESCRIPTION	ESTIMATED DOLLAR VOLUME	% DISCOUNT	TOTAL
1	NEW HOLLAND PARTS	\$3,500.00		3500.00

2	MASSEY FERGUSON TRACTOR PARTS	\$2,000.00		2,000.00
3	ALAMAO MOWER PARTS	\$2,500.00		2500.00
4	KUBOTA MOWER PARTS	\$15,000.00		15,000.00
5	JOHN DEER TRACTOR PARTS	\$10,000.00		10,000.00

TOTAL BID \$ 33000.00

PAYMENT TERMS: PLEASE CHECK ONE AND FILL IN BLANKS
(Minimum of 10 working days must be allowed
for discount to be considered in bid award)

___ Less ___ % ___ Days Prompt Payment Discount (if offered)

☒ Net - 30 Days (no discount offered)

()

- 0 -

TOTAL NET BID

\$ 33000.00

TIME REQUIRED FOR DELIVERY AFTER RECEIPT OF ORDER: 1-3 DAYS

CONFIRM RECEIPT OF ANY ADDENDA ISSUED FOR THIS BID:

ADDENDUM # 1 - 10.015#

DATE 2/2/10

I certify this Bid complies with the General and Specific Specifications and Conditions issued by the City except as clearly marked in the attached copy.

Bruce R Burns
Please Print Name

Bruce R Burns
Authorization Signature

2/8/10
Date

NON-DISCRIMINATION STATEMENT

The bidder certifies that:

- (1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, national origin, or gender in connection with any bid submitted to the City of Savannah or the performance of any contract resulting therefrom;
- (2) That it is and shall be the policy of this Company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this Company, including those companies owned and controlled by racial minorities, cultural minorities, and women;
- (3) In connection herewith, We acknowledge and warrant that this Company has been made aware of, understands and agrees to take affirmative action to provide such companies with the maximum practicable opportunities to do business with this Company;
- (4) That this promise of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption;
- (5) That the promises of non-discrimination as made and set forth herein shall be and are hereby deemed to be made as part of and incorporated by reference into any contract or portion thereof which this Company may hereafter obtain and;
- (6) That the failure of this Company to satisfactorily discharge any of the promises of non-discrimination as made and set forth herein shall constitute a material breach of contract entitling the City of Savannah to declare the contract in default and to exercise any and all applicable rights and remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and or forfeiture of compensation due and owing on a contract.



Signature



Title

PROPOSED SCHEDULE OF M/WBE PARTICIPATION

Name of Bidder/Proposer: Hendrix Machinery Bid No.: 10,015

Project Title: Kubota + Other Tractor Parts ^{Annual Contract} Total Bid Amount \$ 33000.00

Name of M/WBE Participant	Address	Type of Work Sub-Contracted	Subcontract Value	MBE/WBE Status
			\$	
			\$	
			\$	
			\$	
			\$	

MBE Participation Value: 0 % \$ _____

Women Participation Total Value: 0 % \$ _____

The undersigned will enter into a formal agreement with the M/WBE Subcontractors/Proposers identified herein for work listed in this schedule conditioned upon executing of a contract with the Mayor and Aldermen of the City of Savannah.

Joint Venture Disclosure

If the prime bidder is a joint venture, please describe below the nature of the joint venture and level of work and financial participation to be provided by the Minority/Female joint venture firm.

Joint Venture Firms	Level of Work	Financial Participation

Signature: Brian R. Sumner

Title: Parts Assistant

Note: The Minority/Woman-Owned Business Office is available to identify qualified M/WBE's. Please contact the Office at (912) 651-3653. This form may be copied as needed. The City of Savannah has also posted a list of registered M/WBE's on its website @ www.savannahga.gov.

CONTRACTOR AFFIDAVIT AND AGREEMENT
Employment Eligibility Verification

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with the City of Savannah has registered with and is participating in a federal work authorization program* [any of the electronic verification of work authorization programs operated by the United States Department of Homeland Security or any equivalent federal work authorization program operated by the United States Department of Homeland Security to verify information of newly hired employees, pursuant to the Immigration Reform and Control Act of 1986 (IRCA), P.L. 99-603], in accordance with the applicability provisions and deadlines established in O.C.G.A. 13-10-91.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with the City of Savannah, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Savannah at the time the subcontractor(s) is retained to perform such service.

EEV / Basic Pilot Program* User Identification Number

BY: Hendrix Machinery, Inc.

2-8-10

Contractor Name

Date

[Signature]

L Dale Hendrix, Jr.

Signature of Authorized Officer or Agent

Printed Name of Authorized Officer or

Agent

President

Title of Authorized Officer or Agent of Contractor

*As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV / Basic Pilot Program" operated by the U. S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA).
